



Issue # 15 Winter 2020 News and Information from ACMS

A Message from President

In light of the increasing concern and reality of the Coronavirus (COVID-19) becoming Pandemic, we encourage you to take whatever personal precautions you and your family feel are necessary, if this takes you out your ACMS job functions, please notify your Supervisor so they can make whatever adjustments necessary to cover your site.

We are instituting the following precautions and providing the following information: Hand Sanitizers and Face Guards available to all Crossing Guards wanting them (please request from your Supervisor).

If or when this virus reaches a Pandemic level in the Southern California area all Office Managers and Staff will be equipped and ready to work from their home. The Office will continue to work and produce payroll as long as we have schools in session.

As COVID-19 exposure increases school closures are occurring daily.

Please notify your Supervisor should your school decide to close.

You will be paid your normal Crossing Guard pay for as long as your school in session.

Many schools are extending their Spring Breaks for additional week or weeks. Please notify your Supervisor if you become aware of any extended breaks.

All Crossing Guards are encouraged to file for unemployment for as long as your schools remain closed.

Continue to use the 800 number or 310 office number for any additional issues as it will be answered by office staff even if we have Office closure.

As you know this is a very fluid situation and schools are making decisions daily as to how they will handle the COVID-19 outbreak. I ask that you communicate with your Supervisor regularly to keep abreast of changing circumstances.

On another note, regrettably, John Dotson our Director of Field Operations has been in and out of the hospital with internal medical complications. He was scheduled for surgery as soon as possible. Please keep John and his wife Nancy in your thoughts and prayers as his medical challenges have progressively increased of late.

Take care,

Baron Farwell, President

Safety Tips

An article came out last week from the Cal/OSHA Reporter regarding the Coronavirus. With the Coronavirus being in the news, and February being the most common month for peak flu activity, now may be a good time to address tips for preventing the spread of the flu this season.



If you have any questions about safety, Please feel free to contact Carmen Sjin; the Workers Compensation and Safety Manager. Her direct phone number is 949-350-0857. Her email address is Carmen@thecrossingguardcompany.com. Carmen is available from 6:00 am to 4:00 pm (Pacific time) however, in case of an emergency she can be contacted at any time.

ACMS SAFETY TIPS



FLU PREVENTION MEASURES

1

WASH YOUR HANDS

Use soap and water to clean your hands. If soap and water are not available, use an alcohol based hand rub

2

AVOID TOUCHING

Avoid touching your eyes, nose or mouth to limit the spread of germs.

3

LIMIT CLOSE CONTACT

Limit close contact with others who are ill.

4

GET A FLU SHOT

There's still time to visit your local CVS Pharmacy or MinuteClinic for a flu shot. Help protect yourself from the flu. You can also use nasal-spray vaccine

I would like to highlight the communities throughout the country, that have recently joined our growing family of School Crossing Guards. Welcome to an Organization that values your work, appreciates your efforts and recognizes your worth. Thank you, for joining us in this crusade for safety. Please join me in welcoming the Crossing Guards in:

- **Marin Community College District, CA**
- **Santa Paula. CA**

OUR FAMILY IS GROWING

MEET OUR NEW CROSSING GUARDS

We are committed to keeping our children safe.



- Upper Perkiomen School District, PA
- Verona, WI
- Wausau, WI
- Irwindale, CA
- Ankeny, IA
- Somerset Academy of Las Vegas, NV
- Hempstead, NY

Payroll Update

Meet ACMS' New Payroll Manager

Katherine Munoz has worked in the Payroll Industry for over 15 years. She currently resides in Long Beach, California and has a son in High School. Katherine and her family are avid sports fans and enjoy attending concerts.



If you have any questions or concerns about payroll, please feel free to contact Katherine at

KatherineM@thecrossingguardcompany.com

Welcome to ACMS Katherine!



ALL CITY MANAGEMENT SERVICES

CASH GIVEAWAY



WIN CASH

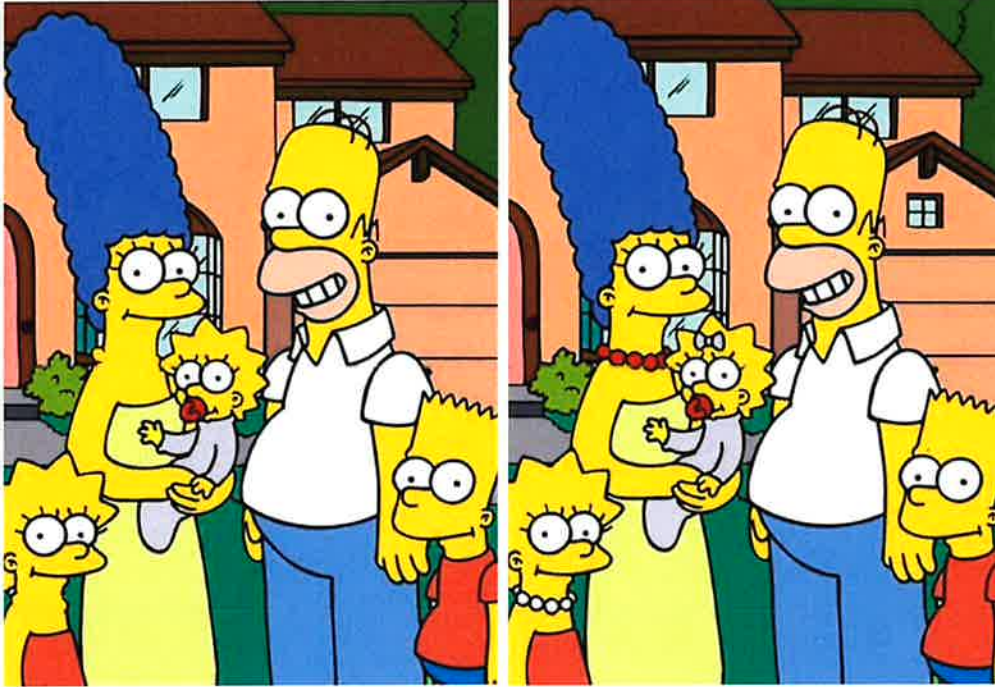


HAVE FUN



GET INVOLVED

SPOT THE DIFFERENCE BETWEEN THESE TWO PICTURES.



The Cash Giveaway

We are giving away \$2,250. Grab your pencils Ladies and Gentlemen, it's time to win some CASH!

To enter in this giveaway, look at the pictures above, spot the 4 differences between the two pictures and reply to this email with the correct answers. The correct responses will be entered into the drawing.



- **The 1st Place Winner will receive a \$300.00 Gift Card.**
- **The 2nd Place Winner will receive a \$200.00 Gift Card**
- ****Ten (10) 3rd Place Winners will receive a \$100.00 Gift Card.****

In addition to the prizes above, we will have a random drawing just for participating in the Giveaway. Fifteen (15) participants will receive a \$50.00 Gift Card.

Responses must be received by March 20, 2020. The drawing will take place on March 27, 2020. We will email the winners by April 3, 2020. The winners will be announced in our upcoming Crosstalk scheduled for June.

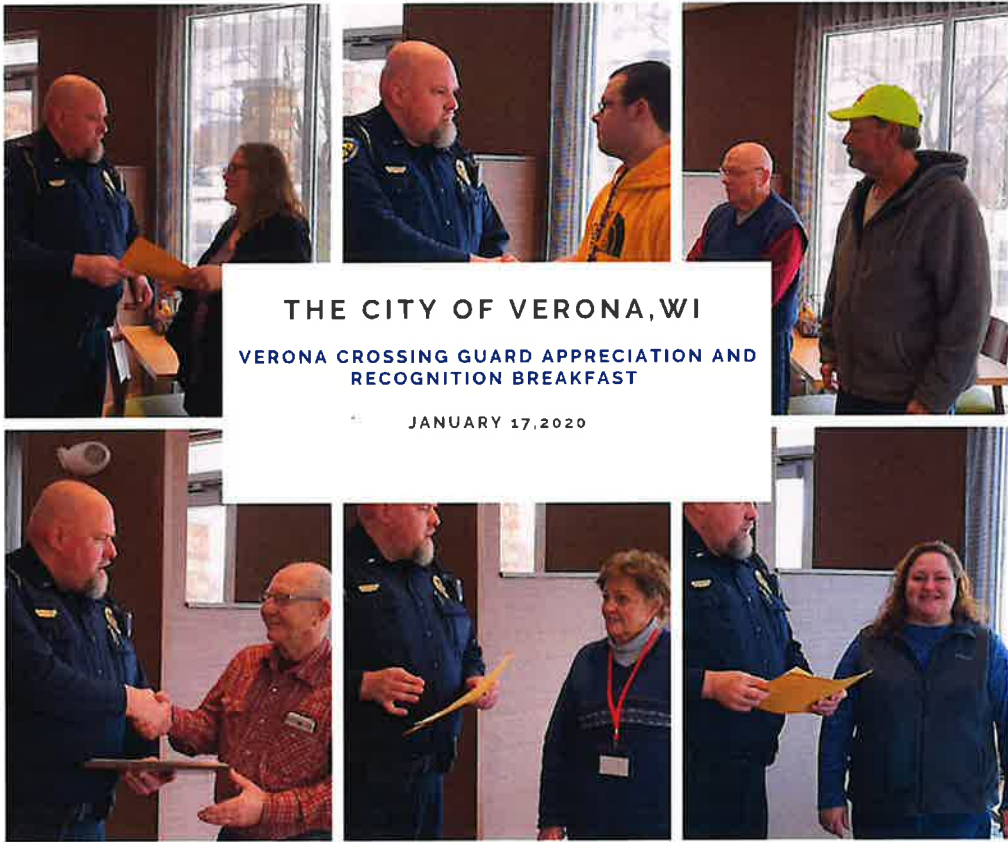
Prize Eligibility: All winners must be a registered Crosstalk recipient and an active employee of ACMS.



Our Quarterly Community News

In this quarter's Crosstalk, we're showcasing amazing stories about our Crossing Guards and their impactful work in the communities that they serve. We are grateful to have such dedicated individuals that help ensure safety in our communities.

YOU ARE
AWESOME
BRILLIANT
SUPERB
WONDERFUL
AMAZING



THE CLARK COUNTY SCHOOL DISTRICT

NEVADA READING WEEK.

JANUARY 31, 2020

Vanderburg Elementary School in Henderson, Nevada recently celebrated Nevada Reading Week. Nevada Reading Week, along with other activities held by the school, is focused on encouraging students to increase their reading habits.

ACMS Crossing Guards, Holly Eighmy and Greg Haas were invited to read and talk about crosswalk safety to a class of first grade students which included some of the students they cross on a daily basis. The students were also able to ask questions and check out Holly and Greg's uniform and stop signs.

A heartfelt thanks goes to Holly and Greg for their participation and commitment to helping Keep Kids Safe in the community in which they serve!



THE CITY OF BELLOWFLOWER, CA

CROSSING GUARD RECOGNITION EVENT

City of Bellflower
Proclaims

PEDESTRIAN SAFETY MONTH

WHEREAS, the City of Bellflower is proud to be a member of the Los Angeles County region of communities along the Orange Coast and the Orange County Coast;
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The Help Desk

Our Help Desk, which is ran by Amelia Reynoso, has been successfully helping our employees for the last three months

pertaining to employee registration in ADP and Online On-boarding. If you need help with our online platform please feel free to contact her.

Help Desk

(877) 224-2267

SystemsSupport@TheCrossingGuardCompany.com

**Please give us 24 hours to respond to voicemail or email correspondence.*



QUICK TIPS FROM THE HELP DESK
Supporting all of your **ADP** needs

Systems Support helps with:

- Assisting with ADP registration
- Employee On-boarding
- Passwords resets

Locked out of your account

- Make sure you're registered.
- Enter you User ID correctly (take your time when entering it.). *Always remember letter o before number 0 - @8500c.

Help Desk Office hours

- Monday - Friday 5:30 AM - 2:00 PM PST

Your internet browser matters

- To successfully use ADP you need to use the Google Chrome internet browser.
- **ADP WorkforceNow** no longer works with the Internet Explorer browser.



Talk To Us...

We want to hear your feedback. Please let us know what you want to see in our next CROSSTALK NEWSLETTER. If you have any interesting stories or shoutouts about your co-workers we want to know about them. You can submit this information by replying to this email.



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